

**2024-2025**  
**Circle of Champions**  
**'DISTRICT' VFW Auxiliary Criteria**

(Use this form as a checklist to help you ensure all criteria is met)

**The following criteria MUST be met to qualify for the Circle of Champions**

The Program Advisor along with Department Membership Chairman, the Department Treasurer and the Department Secretary will be tracking this information.

- ✓ District Membership - **Must** be 100% +3 by April 30, 2025
- ✓ Within thirty (30) days after assuming the duties of District President, submit to the District Commander of the corresponding District of the VFW, the last quarterly audit, membership status report and such additional records as may be required by the Liaison Committee.  
(See Article VIII, Section 810)
- ✓ Provide a School of Instruction at each District meeting highlighting at least 4 programs  
Per meeting by the District Chairmen
- ✓ District Auxiliary President and Treasurer **must** be bonded by August 31, 2024. (*VFW Aux. By-Laws; Sec.814-Auxiliary Treasurer, page 90*)
- ✓ **Proof of filed 990 to Dept. by Nov. 15th**
- ✓ All District Officers **must** have dues paid and received at National by December 31, 2024.  
(*VFW Aux. By-Laws; Sec. 104, Page 15*)
- ✓ All District Audits **must** be received by the Department Treasurer within 15 days following the District Meeting.
- ✓ All VFW Auxiliaries within your District **must** pay Health & Happiness of **\$25** per member based on June 30, 2024, membership to National Headquarters by April 15, 2025.
- ✓ The District President **shall** attend all Department Meetings including BOOT CAMP (Building on Organizational Training), If you, as District President, are unable to attend, then an excused absence must be sent to the Department President along with the name of representative (District Sr. Vice or Jr. Vice President) who will be attending in your absence along with their District Officer title.
- ✓ District President **must** conduct an Official Visit (*VFW Auxiliary By-Laws; Sec. 810C; page 75*) to each VFW Auxiliary in their District & forward the Official Report Form of said visit to the Department President no later than February 1, 2025.
- ✓ All Auxiliaries within the District **must** have reported in **Americanism, Veterans and Family Support, Legislation and Hospital** by April 15, 2025.
- ✓ Your Auxiliary **must** pay a minimum of **\$25.00** donation to National President Brenda Bryant's Special Project as she joins with "Operation Showers of Appreciation" to raise money for "Operation Bottom Cover" which will go to purchase diapers for the babies of our Military who are stationed all over the world- by April 15, 2024. (*This must be sent to VFW National VFW Auxiliary National Headquarters, Attn: Joint Special Project, 406 W. 34<sup>th</sup> Street, 9<sup>th</sup> Floor, Kansas City, MO 64111, The donation may be paid through MALTA under "Gifts".*)

**2024-2025**  
**Circle of Champions**  
**'DISTRICT' VFW AUXILIARY YEAR END REPORT**

**NAME:** \_\_\_\_\_

**AUXILIARY #:** \_\_\_\_\_ **DISTRICT #:** \_\_\_\_\_

**Must be received by April 20, 2025, to be eligible for Circle of Champions.**  
(Use additional paper if needed)

**Send To:** Virginia Brehmer, President  
VFW Auxiliary Department Florida  
2104 SE 34<sup>th</sup> Ln.  
Okeechobee, Florida 34974  
[Virginiabrehmer84@gmail.com](mailto:Virginiabrehmer84@gmail.com)

1. Did your District hold Schools of Instruction to help promote the programs at each meeting? \_\_\_\_

- What was the date of your District SOI? \_\_\_\_\_
- Number of members in attendance at the District SOI? \_\_\_\_\_
- Did all Auxiliaries have representation? \_\_\_\_\_  
If not, what Auxiliaries were not represented? \_\_\_\_\_

\_\_\_\_\_

2. Did you, as District President, use the ***“Building on the Foundation”*** training guidebook found on the Department website and other resource materials found on the National or Department websites? \_\_\_\_\_ If so, provide details?

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\_\_\_\_\_

3. How did you, as the District President, communicate with all the Auxiliaries within your District? Describe how and provide a sample of the communications (i.e., newsletter, email, etc.:)

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4. Describe how your District Chairmen promoted the programs at District Meetings:

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5. What Auxiliaries in the District did NOT report in **Americanism, V&FS, Legislation and Hospital** by April 15, 2025?

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Explain how you worked with the Auxiliary Presidents to encourage them to submit reports in these categories:

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6. Did all the Auxiliaries within your District make a minimum of \$25.00 donation to the National President Special Project of "Operation Bottoms Cover" by April 15, 2025? \_\_\_\_\_

If not, explain how you collaborated with your Auxiliary Presidents to encourage their participation.

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7. Did **all** the auxiliaries within your District have representation at each of the District Auxiliary Business meetings and District Auxiliary Convention? \_\_\_\_\_

If not, explain how you worked with your Auxiliary Presidents to encourage attendance at the District meetings: \_\_\_\_\_

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# 2024-2025 Circle of Champions

8. Did you, as the District President, conduct an Official Visit to each of the auxiliaries within your District? \_\_\_\_\_

If not, please explain why:

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9. Did you, as the District President, attend all Department Meetings including BOOT CAMP (Building on Organizational Training), any ZOOM training sessions or other special Department Meetings? \_\_\_\_\_ If not, did your Sr. Vice or Jr. Vice attend in your absence? \_\_\_\_\_

Provide the Name and District Officer title (Sr. or Jr. Vice President) attending in your absence.

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**NOTE: The Department President will consider personal observations, or other Department Official Representatives' observations, and/or any communications received from other members regarding the performance and/or leadership of the District President, in determining the Circle of Champion results.**

